



Burley Model Allotments

Burley Model Allotments Association The Cardigan Centre 145-149 Cardigan Road Leeds LS6 1LJ
 Email: bmaasecretary@gmail.com www.burleymodelallotments.org

Date 05/02/2022	Meeting Opened at :- 11.30 Meeting Closed at :- 12.30	Location :- Burley Model Allotments
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Present	Initials	Apologies	Initials	Non-Attendees	Initials
Frank Turpin	FT	Helen White	HW	Keith Barrett	KB
Tim Wilford	TW	Eileen Handby	EH		
Iain Smith	IS	Jackie Wilson	JW		
Sue Hollington	SH	Indira Banner	IB		
Tony Handby	TH	Colin Halliwell	CH		
Barry Raw	BR				
Tom Randles	TR				
Elaine Wilford	EW				
Guests Attending					

MINUTES OF COMMITTEE MEETING			
No	Item	Action By	Due Date
1	Apologies and Non-Attendance		
1.1	Helen White, Eileen Handby, Jackie Wilson, Indira Banner and Keith Barrett.		
2	Minutes of Last Meeting		
2.1	Proposed as a true record by TW and seconded by BR and agreed unanimously.		
3	Matter for A.G.M.		
3.1	At present there are no items to be discussed at the A.G.M.		
4	Matters Arising from Last Meeting		
4.1	See summary of actions from the last meeting.		
5	Vacant Plots		
5.1	There are currently 2 vacant plots.		
6	Lettings		
6.1	We have a waiting list of roughly 25 – 30 applicants.		
7	Inspections		
7.1	To start in April, email all plot holders in March.	TW/FT	31/03/22
8	Treasurer's Report		
8.1	The Treasurer reported that we have the following in the bank Current £4,812.90 Savings £13,062.80 (£5200 of this is required for key deposits).		
8.2	Elaine and Helen have communicated re the Bank Account transfer details		
9	Secretary's Report		
9.1	There was nothing to report at this meeting.		
10	Correspondence		
10.1	Plot 22a - The plot holder has asked to put up a polytunnel and FT has replied pointing out the forms to be completed. Size of polytunnel may be an issue		



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11	Annual Show		
11.1	The Annual Show will take place on Sunday September 4th 2022		
11.2	We will need to discuss ideas for the childrens' project for this year. BR has spoken to IB and JW and has suggested growing salad crops as they are easily replaceable if slugs/snails decimate the crop. BR to see if we have any packets of seeds we can donate.		
12	Sub Committees		
12.1	There were no subcommittee reports.		
13	A.O.B.		
13.1	Seed Orders – SH to provide figures for DT Brown orders (SH will forward them when we have them). Nearly all seed orders have been collected and potatoes orders going well FT to send out an email to all as a reminder re potatoes.		
13.2	Lock and Keys – FT explained that we have possibly enough keys for 1 to 2 years should we need to replace keys and locks. After a short discussion IS is to contact Wades to see if we may qualify for a grant?	FT/IS	12/03/22
13.3	Date of Next Meeting – The next meeting will be on the 12 th March 2022 at 11.30 a.m. in April, we hope to return to the second Monday of the month at 7pm.	ALL	12/03/22

SUMMARY OF ACTIONS FROM THE LAST MEETING

No	Item	Action By	Due Date
7.1	Inspections – Send email to plot holders in March advising inspections will start in April	FT/TW	31/03/22
13.2	Lock and Keys – Apply to Wades for grant	IS	12/03/22
13.4	Date of Next Meeting – This will be held on Saturday the 12 th March 2022 at 11.30 a.m.	ALL	12/03/22

INSPECTIONS - TABLE OF LETTERS SENT 2022

Month	Letter 1	Letter 2	Letter 3	Letter 4	Letter 5
April					
May					
June					
July					
August					
September					
October					



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Agenda 12/03/2022

1	Attendance and Apologies		
1.1	Committee	✓	✓
	C Halliwell (CH)		F Turpin (FT)
	T Handby (TH)		T Willford (TW)
	S Hollington (SH)		Indira Banner (IB)
	E Willford (EW)		B Raw (BR)
	Jackie Wilson (JW)		K Barrett (KB)
	H White (HW)		E Handby (EH)
	Tom Randles		Iain Smith
1.2	Guests Attending		
2	Minutes of last meeting		
2.1	Proposed By	Seconded by	Unanimous (Yes/No)
3	Items to be discussed at the Annual General Meeting		
3.1	Items to be added to the A.G.M Agenda		
4	Matters Arising		
4.1	See summary of actions from last meeting.		
5	Vacant Plots		
5.1	We have 2 vacant plots.		
6	Lettings		
6.1	There are currently 25 to 30 applicants on the waiting list.		
7	Inspections		
7.1	Will start in April 2022.		
8	The Treasurer reported at the last meeting that the funds are Current: £4,812.90 Savings: £13,062.80 Of this we require approximately £5,200.00 for Key deposits.		
9	Secretary's Report		
10	Correspondence		
11	Annual Show		
12	Sub Committees		
13	Any Other Business		
14	Date of Next Meeting		